

MINUTES
URBAN CORPS OF SAN DIEGO COUNTY CHARTER SCHOOL
BOARD OF DIRECTORS MEETING
3127 Jefferson St. San Diego CA 92110

March 15, 2019 – 9:00 a.m.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact the Urban Corps of San Diego County 48 hours prior to the meeting at (619)235-6884.

Full agenda packets are available for the public to review at the Urban Corps of San Diego County Charter School in San Diego, CA.

ON THE WEB: Agendas may be viewed at www.urbancorpssd.org

**PLEDGE OF ALLEGIANCE/
CALL TO ORDER:** 9:05 am

MEMBERS PRESENT: Michelle Marcus, Karen Ludwig, Atousa Monjazebl,

MEMBERS ABSENT: John Mendez

UCCS STAFF PRESENT: Lisa Adams, Dan Thomas, Stacey Adler

GUESTS/UCO STAFF PRESENT: Anne Bernstein

*In accordance with the law, the public and Board are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is **NOT** a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.*

PUBLIC COMMENT: It is appropriate for the public to address the Urban Corps Charter School (UCCS) Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be limited to three minutes per item. If a large number wish to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items. Unless otherwise determined by the board, each person is limited to five minutes. Further, Education Code §35145.5 also establishes the right of the public to place items on the agenda directly relating to business of the UCCS Board of Directors. Agenda requests must be made in writing ten days prior to board meetings.

REPORTS: **THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AND SUPERINTENDENT'S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.**
There will be no board discussion except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda:

CONSENT AGENDA: All consent agenda items for the URBAN CORPS CHARTER SCHOOL BOARD OF DIRECTORS are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:

Consent Agenda, including warrant registers and December 14th, 2018 Board Meeting Minutes was motioned for approval by Karen, seconded by Michelle, and approved unanimously.

OLD BUSINESS: None

NEW BUSINESS:

1. Action Item — Approval of Interim Financials

Jennifer reported on the 2nd interim financials which represents current revenue and budgeted expenditures as of January 31st, 2019. Adjustments were made to revenue and expenditures resulting in a positive balance. Increases in revenue resulted from full implementation of LCFF funding and increases in EPA funding. There were also reductions in certificated salaries and increases in classified salaries with adjustments to benefits made accordingly.

The multiyear projection includes cost of living increases with Federal and State funding projected to remain flat. Health and welfare rates have not been included in projections as that information has not been received yet. These adjustments will be made as soon as those numbers come in. Current projections indicate a healthy reserve of 27% which is projected to increase to 29% for 19/20, and 32% for 20/21.

Michelle motioned to approve the interim financials which was seconded by Karen and approved unanimously.

2. Action Item — Approval of UCO/UCCS Lease Agreement

Dan reported that the SB740 lease appraisal was completed and submitted to the state. Rent will be reimbursed by the SB740 grant at either 75% total rent or the school's ADA times 1,050, whichever is less.

Michelle motioned to approve the UCO /UCCS Lease agreement which was seconded by Atousa and approved unanimously.

3. Action Item – Re-Election of Karen Ludwig to the UCCS Board

Michelle motioned to approve the re-election of Karen to the UCCS board, which was seconded by Atousa and approved unanimously.

INFORMATIONAL ITEMS:

- Form 700 – Completed online via link provided by MCOE
- Urban Corps 30th Anniversary – Anne Bernstein reported that the Urban Corps 30th Anniversary event would be held in October and requested that the Board reach out to potential contacts for invitation, sponsorship or table purchases.

**PRINCIPAL'S
REPORT:**

Dan Thomas reported he had been in conference with CCC Administration which reported that CCC Vista was ramping up recruitment to increase enrollment. The CCC annual graduation is being held in Sacramento on June 11th, 2019 at the Crest Theater. Dan also participated in mock interviews with students at the National City (NC) CCC location to help seniors with their interviewing skills. The CCC is creating a new position titled *Transitional Navigator* which starts is NC April 15th. This position will focus on case management and college and career readiness/placement. The WASC site visit was successfully completed the first week of March. Recruitment, retention, and attendance rates continue to be a major focus of the school's administration. Targeted recruitment is being conducted throughout San Diego in combination with improvements to data analysis of attendance and continuous enrollment.

**SUPERINTENDENTS
REPORT:**

Stacey Adler reported on behalf of Mono County Office of Education. She reported that the Federal Department of Education has designated UCCS for Comprehensive Support Intervention (CSI) because the school's graduation rate falls under 67%. Unfortunately, both federal and state education departments do not have an appropriate way to calculate graduation rates for alternative schools like UCCS. This designation will result in increased funding to support improved graduation rates. The school plans to use this funding to support improvements to retention and recruitment which correlate to graduation rates.

**BOARD MEMBERS'
REPORTS:**

Atousa reported that John Mendez requested that a Corpsmember attend the next board meeting to share their experience in the corps with the Board members.

ADJOURNMENT:

10:16 am